

National Chi Nan University Admission Regulations for Foreign Students (Revised Full Text)

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Article 1: These regulations are formulated in accordance with Article 6 of the Ministry of Education's Regulations for Foreign Students Coming to Taiwan for Study and Article 6 of our school's regulations.

Article 2: Foreign students applying to study for a degree at our school or applying to take courses at our school shall comply with these regulations.

Our school shall establish an admissions brochure for foreign students, detailing the departments (institutes, degree programs) for admissions, duration of study, admission quotas, application eligibility, selection methods, and other related provisions.

Article 3: The enrollment of foreign students is managed by the "Foreign Student Admissions Committee" of our institution, hereinafter referred to as the committee.

The committee is composed of the president (also the convener), [vice president](#), dean of academic affairs, dean of student affairs, director of international affairs, and relevant college deans, as well as the heads of the applying departments, institutes, and degree programs. The president serves as the chairperson, and in the president's absence, the meeting is chaired by the dean of academic affairs. For a committee meeting to be valid, more than half of the members must be present, and more than half of the attending members must agree for resolutions to be passed. In the event the president cannot attend for any reason, the acting president shall act as a proxy for the chairperson.

The committee shall conduct admissions for foreign students applying for enrollment based on the principles of fairness, impartiality, and transparency. The committee is responsible for reviewing admission regulations, admission quotas, admission brochures, determining admission criteria, and other examination-related matters.

Article 4: Those who meet one of the following qualifications may apply for admission in accordance with these regulations:

1. Possessing foreign nationality and never having held Republic of China (Taiwan) nationality. Those meeting the following criteria may apply for admission in accordance with these regulations:

(1) [Have never studied in Taiwan as an overseas Chinese student.](#)

(2) [Those who have not returned to their home country for studies under the Overseas Chinese Student Returning to Taiwan for Studies and Counseling Measures distributed by the Joint Committee for Overseas Recruitment during the academic year of application.](#)

2. Foreign nationals who meet the following criteria and have resided continuously overseas for over six years may also apply for admission in accordance with these regulations:

(1) At the time of application, also holding Republic of China (Taiwan) nationality and not having household registration in Taiwan from the beginning.

(2) Previously held Republic of China (Taiwan) nationality, but at the time of application, no longer possess Republic of China (Taiwan) nationality. The period from the date of approval by the Ministry of the Interior for loss of Republic of China (Taiwan) nationality until the application date shall be at least eight years.

(3) [Both criteria in the preceding subparagraphs should meet the requirements of the first paragraph, subparagraph 1 and subparagraph 2.](#)

According to educational cooperation agreements, foreign nationals recommended by foreign governments, institutions, or schools to study in Taiwan, who have never had household registration in Taiwan, may be exempted from the restrictions mentioned in the preceding paragraph with approval from the Ministry of Education.

The six years mentioned in subparagraph 2 of the first paragraph shall be calculated from the beginning of the academic semester for which admission is sought (February 1 or August 1).

The term "overseas" in subparagraph 2 of the first paragraph refers to countries or regions outside the mainland China, Hong Kong, and Macau. The term "continuous residence" means that the foreign student has not stayed in the country for more than 120 days in each calendar year. In the case where the starting and ending years of the period of continuous residence overseas do not constitute a complete calendar year, recognition shall be based on whether the foreign student stayed in the country for no more than 120 days within the calculation period of each respective year. However, individuals meeting any of the following conditions and possessing relevant supporting documents shall not be subject to this limitation and the period of stay in the country for these circumstances shall not be counted in the calculation of continuous residence overseas:

1. Attending overseas youth technical training programs organized by the competent authority in charge of overseas Chinese affairs or technical training programs recognized by the Ministry of Education.
2. Enrolled in Mandarin language centers of universities or colleges approved by the Ministry of Education to admit foreign students, totaling less than two years.
3. Exchange students, with a total exchange period of less than two years.
4. Internship in Taiwan approved by the central competent authority for specific purposes, with a total internship period of less than two years.

Foreign nationals holding both foreign nationality and Republic of China (Taiwan) nationality, who had already applied for the renunciation of Republic of China (Taiwan) nationality before the amendment of the Regulations for Foreign Students Coming to Taiwan for Study by the Ministry of Education of the Republic of China on February 1, 2011, may apply for admission according to the original regulations and are not subject to the restrictions in subparagraph 2 of the first paragraph.

Article 5: Individuals holding foreign nationality, also possessing permanent residency in Hong Kong or Macau, and without household registration in Taiwan, who have continuously resided in Hong Kong, Macau, or overseas for over six years at the time of application, may apply for admission in accordance with these regulations.

The term "continuous residence" mentioned in the preceding paragraph refers to the aggregate number of days of staying in Taiwan each calendar year, not exceeding 120 days. However, individuals meeting any of the conditions listed in the first to fourth subparagraphs of the preceding Article and possessing relevant supporting documents shall not be subject to this limitation, and the period of stay in the country for these circumstances shall not be counted in the calculation of continuous residence in Taiwan.

Those who were previously mainland Chinese nationals, held foreign nationality, and have never had household registration in Taiwan, may apply for admission according to these regulations if they have continuously resided overseas for over six years at the time of application.

The term "continuous residence" in the preceding paragraph refers to the aggregate number of days of staying in Taiwan each calendar year, not exceeding 120 days. However, individuals meeting any of the conditions listed in the first to fourth subparagraphs of the preceding Article and possessing relevant supporting documents shall not be subject to this limitation, and the period of stay in the country for these circumstances shall not be counted in the calculation of continuous residence overseas.

The six years stipulated in the first and third paragraphs shall be calculated from the beginning of the academic semester for which admission is sought (February 1 or August 1).

The term "overseas" as mentioned in the first to fourth paragraphs shall follow the provisions of the fourth paragraph of the preceding Article.

Article 6: The actual enrollment of foreign students in our institution shall be based on the principle of increasing the **previous academic year's** enrollment quotas approved by the Ministry of Education by ten percent. It should be included in the total enrollment quotas for the academic year and reported to the Ministry of Education for approval. If the quota for admitting foreign students exceeds ten percent of the approved enrollment quotas for the previous academic year, an incremental plan (including quality control strategies and supporting measures) should be submitted to the Ministry of Education for approval. **However, this does not apply to degree programs cooperatively established with foreign universities and approved by the Ministry of Education under special projects.**

If, within the total enrollment quotas approved by the Ministry of Education for the previous academic year, there are insufficient local students enrolled, foreign student quotas may be used to make up the shortfall, and it should be reported to the Ministry of Education for approval. The enrollment quotas in the first paragraph do not include foreign students who have not obtained formal student status.

Article 7: Foreign students applying for admission to pursue a degree or enroll in courses at our institution must meet the following qualifications:

1. Meet the admission requirements for various degree programs or possess equivalent qualifications to the educational system in Taiwan.
2. Have not been expelled from a previous academic institution due to conduct or unsatisfactory academic performance, or have not been expelled due to a criminal conviction, as confirmed by a final judgment, and do not fall under the circumstances specified in Article 15 of these regulations.
3. **Except for the International Division, New Southbound International Industry-Academia Collaboration Program, and other classes subject to specific regulations, applicants should meet the language proficiency standards as follows: For programs with no or partial instruction in English, applicants should have Mandarin language proficiency, and their Mandarin language proficiency test (TOCFL) should reach level A2 or above. For programs taught entirely in English and approved by the Ministry of Education, applicants should have English language proficiency at CEFR level B1 or above. However, programs may have higher language proficiency requirements based on the regulations of each department.**

Foreign students applying to study in Taiwan according to the regulations in Article 4 and Article 5 are limited to one application. **For those continuing their studies in Taiwan, the admission process should be the same as for local students. However, the following situations are not subject to this limitation:**

- (1) **After completing a school program in which they initially applied to study, they may apply directly for master's programs or higher degree programs in accordance with our institution's regulations.**

(2) Foreign students applying to study bachelor's degree programs or below in Taiwan, who have stayed in the country for less than a year, withdrew or lost their student status due to specific reasons, may reapply to study in Taiwan, with a limit of one reapplication.

Foreign students may not apply to study in our institution's continuing education bachelor's programs, in-service master's programs, or other classes that are conducted only during evenings or weekends. However, foreign students who already possess legal residency status in Taiwan or are enrolled in programs approved by the Ministry of Education are exempt from this restriction.

Article 8: The admission prospectus should provide detailed information on admission procedures, eligibility criteria for admission, enrolled departments or programs, language of instruction for each department or program, language proficiency requirements for students, duration of study, enrollment quotas, eligibility criteria for application, financial proof requirements, tuition and fee payment and refund criteria, information on scholarships provided by the institution, and other relevant matters. The admission prospectus should be announced at least twenty days before the start of the registration.

Each department (program) should specify the language of instruction in the prospectus for that academic year. Applicants should submit the following documents to the Enrollment Division of our institution within the application period specified in the prospectus for that academic year:

1. Two copies of the application form (each affixed with a 2-inch hatless half-length photo).
 2. A photocopy of the passport.
 3. Proof of academic qualifications:
 - (1) For academic qualifications from mainland China, they should be processed according to the regulations for recognizing academic qualifications from mainland China.
 - (2) For academic qualifications from Hong Kong or Macau, they should be processed according to the regulations for verifying and recognizing academic qualifications from Hong Kong and Macau.
 - (3) For academic qualifications from other regions:
 - i. Academic qualifications from overseas Taiwanese schools and mainland China's Taiwanese business schools are considered equivalent to academic qualifications from schools of the same level in our country.
 - ii. Academic qualifications from regions outside of the above should be processed according to the regulations for recognizing foreign academic qualifications by universities. However, academic qualifications from foreign schools outside mainland China should be notarized by the notary office in the relevant foreign country and verified by institutions designated or approved by the Executive Yuan or entrusted private organizations.
 4. A study plan in Chinese or English.
 5. Proof of sufficient financial resources for studying in Taiwan: **should include a bank account statement or a certificate of full scholarship from the government, our institution, or private organizations, with an amount of at least USD 3,000.**
 6. **Proof of language proficiency.**
 7. Other documents specified by the applying department, program, or degree program.
- When our institution reviews the admission applications of foreign students, if there are doubts about the documents provided in the third subparagraph, the fifth subparagraph, or the seventh subparagraph of the preceding paragraph and they have not been verified by our overseas

missions, institutions designated or approved by the Executive Yuan, or entrusted private organizations, verification may be requested. If the documents submitted by a foreign student for admission are found to be forged, fabricated, or altered, the admission qualification should be revoked. For those already registered, their student status should be revoked, and no relevant academic certificates should be issued. If such falsification is discovered after graduation, our institution should revoke their graduation qualification and cancel their degree certificate. Applicants are limited to registering for and studying in one department, program, or degree program.

Foreign students who have already completed a bachelor's degree or higher in Taiwan and continue to apply to enroll in a master's program or higher at our institution may submit graduation certificates and academic transcripts from various schools in Taiwan to apply for admission according to the regulations in the second paragraph, without being subject to the restrictions of the third subparagraph of the second paragraph.

Foreign students who have graduated from foreign compatriot schools or bilingual sections (classes) of Taiwanese senior high schools or foreign curriculum sections of private senior high schools attached to Taiwanese senior high schools in Taiwan can submit the graduation certificate and academic transcripts from those schools to apply for admission according to the regulations in the second paragraph, without being subject to the restrictions of the second subparagraph of the second paragraph and the third subparagraph of this article.

Article 9: The university may admit foreign students for the autumn and spring semesters each academic year. Applicants for admission to the autumn or spring semester should submit the following documents to the Enrollment Division of our institution within the application period specified in the prospectus for that academic year:

1. After receiving the application from each applicant, the Enrollment Division will conduct an initial review of the applicant's qualifications, academic background, and completeness of all required documents. If any documents are missing or incomplete, a first notice of deficiencies will be issued, and the case will be sent to the International and Cross-Strait Affairs Office for further review.
2. The International and Cross-Strait Affairs Office will review the academic qualifications, recommended admission notes, scholarship inquiries and reviews, second notices of deficiencies from applicants, and confirm whether the applicant is on the list of overseas admissions, recommendations from our university faculty or sister school students. Relevant important information will be recorded on the evaluation sheet for reference by departments and programs. The review materials of the applicant will then be forwarded to the departments, programs, and degree programs for initial review and scoring, and an investigation of departmental scholarships.
3. Each department, program, and degree program should convene departmental (program) meetings and degree program committee meetings to conduct the initial review (if necessary, examinations may be held) and determine the list of candidates for initial admission, which will be submitted to the International and Cross-Strait Affairs Office. After consolidating the departmental scores, admission status, and results of the departmental scholarship review, the International and Cross-Strait Affairs Office will convene a meeting to discuss and propose the final list of candidates for admission to the Foreign Student Admissions Committee for further review.

4. The Enrollment Division will convene the Foreign Student Admissions Committee to determine the final list of candidates for admission.

5. After approval by the university president, the Enrollment Division will forward the list of admitted students to the International and Cross-Strait Affairs Office for issuance of the admission permits and scholarship notifications. For applicants who were not admitted in the initial or final review, apart from being notified by the International and Cross-Strait Affairs Office, none of the application documents and fees submitted will be refunded.

6. The admission permit in the preceding paragraph shall include the student's name, program name, degree level, language of instruction, academic year of admission, semester start date, tuition and fee payment and refund criteria, scholarships, and other relevant information that foreign students should be informed of, in both Chinese and English. This ensures that foreign students understand their rights and obligations when studying in Taiwan and may also be provided in the student's native language.

7. The International and Cross-Strait Affairs Office should immediately enter information about foreign students' enrollment, transfer, leave of absence, withdrawal, change, and loss of student status into the foreign student information management system designated by the Ministry of Education.

Foreign students applying for scholarships may submit an application to the International and Cross-Strait Affairs Office in accordance with the implementation guidelines for scholarships for foreign students at our institution. The applications will be reviewed by the university's International Affairs Council and, once approved, the scholarships will be granted.

In order to encourage foreign students to study in Taiwan, our institution may allocate funds for foreign student scholarships or financial aid. Our institution shall handle foreign student admissions matters, including publicity, assistance with necessary procedures for students coming to Taiwan, etc., and shall not delegate these responsibilities to external organizations, legal entities, groups, or individuals. Additionally, our institution shall timely confirm whether they charge foreign students unreasonable fees, establish financial relationships, or engage in other activities that violate relevant regulations. If necessary, applicants may be subject to verification by our institution.

Our institution, whether directly or through external organizations, legal entities, groups, or individuals, in promoting foreign student admissions, through multimedia announcements, domestic and international on-site promotions, online enrollment information sessions, etc., must not provide information inconsistent with admission regulations, admission prospectus, or related regulations.

Article 10: Foreign students coming to Taiwan under academic cooperation plans or agreements may have their course credits for each semester reduced by each department, program, or degree program based on their Mandarin language proficiency, provided that the total required credits for graduation and the duration of study still comply with our institution's regulations and the relevant regulations of the department, program, or degree program in which they are enrolled.

Article 11: When registering, new foreign students should provide proof of medical and accident insurance coverage valid for at least six months from the date of entry into Taiwan. Currently enrolled foreign students should provide relevant insurance documents, such as proof of Taiwan's National Health Insurance.

If the insurance proof in the preceding paragraph is issued abroad, it should be verified by a foreign mission.

Foreign students who are admitted and intend to enroll, and who have not exceeded one-third of the academic year's study period, shall enroll in the current semester. If they have exceeded one-third of the academic year's study period, they shall enroll in the second semester or the next academic year. However, this does not apply if the Ministry of Education has different regulations.

Article 12: Our institution, without affecting normal teaching, may sign educational cooperation agreements with foreign schools to admit foreign exchange students. The foreign students enrolled in courses under this agreement do not have formal student status, and the duration of their course selection is one year. Upon approval by our institution, this period may be extended for an additional year.

Article 13: Foreign students taking elective courses may accumulate a maximum of ten credits for undergraduate programs and six credits for master's and doctoral programs per semester. Once course selection is confirmed, except for courses that do not meet the minimum enrollment requirements, withdrawal from courses is not allowed for any reason.

Article 14: Foreign students who pass the selected courses will be issued a credit certificate by our institution. If they are subsequently admitted to pursue a degree at our institution, they may apply for credit transfer based on the regulations of our institution regarding credit exemptions for courses taken during the elective period.

Article 15: Foreign students taking elective courses must comply with the school regulations of our institution. If a foreign student violates the school regulations in a serious manner, their eligibility to take elective courses may be revoked. Foreign students whose eligibility is revoked may not apply again to pursue a degree or take elective courses at our institution. They must leave within a specified period and notify relevant units for further processing.

Article 16: The fees for foreign students studying at our institution shall be handled according to the following rules:

1. The tuition fees, credit fees, and other related fees for foreign students shall be determined by our institution and shall not be lower than the fee standards of private schools at the same level.
2. For those admitted according to the provisions of Article 4, the fees shall be handled according to the agreement and are not subject to the provisions of the preceding paragraph.
3. Foreign students who come to study in Taiwan through recommendations by overseas missions and are recipients of the Ministry of Foreign Affairs Taiwan Scholarship or have permanent residency in Taiwan will be charged according to the fee standards for domestic students set by our institution and are not subject to the provisions of paragraph 1.

For foreign students who were admitted before the amendment and implementation of the Regulations Governing the Enrollment of International Students for Study in Taiwan by the Ministry of Education of the Republic of China on February 1, 2011, the fees for the

corresponding educational stages shall be handled according to the original provisions of those regulations.

Article 17: Foreign students who, after graduating from our institution, are approved by the Ministry of Education to engage in internships in Taiwan may extend their foreign student status for up to one year after graduation.

Foreign students who, during their enrollment at our institution, are permitted to register for household registration in Taiwan, change their household registration to Taiwan, naturalize, or restore their Republic of China citizenship shall lose their foreign student status and shall be required to withdraw from the institution. However, this does not apply to those who enter through the same admission process as domestic students or those who apply for naturalization and obtain Republic of China citizenship according to Article 4, paragraphs 1 to 3 of the Nationality Act.

Foreign students who have been expelled from a school for poor conduct, academic performance, or conviction of a criminal offense resulting in confirmed sentencing during their previous enrollment, may not reapply for admission based on these regulations. Violation of this provision, if proven true after investigation, will result in revocation of their previously granted admission eligibility or expulsion.

Our institution does not accept the transfer of foreign students from other schools. In the event of foreign students taking a leave of absence, withdrawal, change in status, or loss of student status, our institution shall notify the Ministry of Foreign Affairs' Bureau of Consular Affairs and the service station of the National Immigration Agency in the location of our institution.

Article 18: If a foreign student violates the provisions of the Employment Service Act, our institution shall handle the matter according to the regulations.

Article 19: Matters related to the admission, leave of absence, withdrawal, change in status, and loss of student status of foreign students at our institution shall be handled by the Office of Academic Affairs. Guidance on daily life, assessments, contacts, and related matters shall be handled by the Office of International and Cross-Strait Affairs. Academic guidance, assessments, contacts, and related matters shall be handled by the department, program, or degree program in which the student is enrolled.

The Office of International and Cross-Strait Affairs and each department, program, or degree program shall organize periodic counseling activities for foreign students each academic year.

Article 20: Staff participating in the admission examination for this enrollment process are obliged to maintain confidentiality regarding the examination. If a relative within the third degree of kinship applies for the examination, the staff member should voluntarily recuse themselves.

Article 21: All evaluation data must be preserved for one year. However, if an appeal is filed according to the regulations, the data must be kept until the appeal process or administrative remedy process is concluded.

Article 22: If a foreign student has doubts about the admissions matters, they should submit a written complaint to the university-level Admissions Committee of our institution within the stipulated period. The Admissions Committee will handle the complaint according to the dispute resolution rules of our institution's admissions process and provide a formal response within one month. If necessary, a special task force may be formed to conduct a fair investigation and inform the complainant of the administrative remedy process.

Article 23: Matters not covered by these regulations shall be handled in accordance with the Regulations Governing the Enrollment of International Students for Study in Taiwan by the Ministry of Education of the Republic of China and relevant regulations of our institution.

Article 24: These regulations, after being approved by the Academic Affairs Meeting and reported to and approved by the Ministry of Education, shall be implemented.